

**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS SPECIAL MEETING
7:30 A.M., THURSDAY, June 8, 2017**

Board Present: Executive Director & City Staff Liaison Hanifan, Fairfield, Finger, Heydlauff, Lindauer, Livengood, Merkel, O'Reilly, Patrais

Absent: Sanville, Schwarz, Wiseley

Others Present: Cherri Albertson City Council, Tiffany Smith MC Smith Associates, Tom Girard, Fred Hoffman, Lucas Goetz

1. Executive Director Hanifan opened the meeting at 7:32 a.m. noting a quorum was present.
2. Public Comment
 - Tom Girard & Fred Hoffman spoke regarding the Palmer Lot Project.
 - Lucas Goetz spoke regarding the Palmer Lot Project & Chelsea Farmers Market.
3. **Motion by Lindauer second by Fairfield to approve the regular agenda. All Ayes.**
4. **Palmer Lot Project Review**
 - Tiffany Smith of MC Smith Associates reviewed the revised Project Bid and reference check of the contractor and indicated that she was satisfied with the scope and contractor and feels we have a good project.
 - The Board discussed the project, scope, and some concerns.

During discussions, two Board Members left and the meeting was adjourned at 8:25 am when a quorum was no longer present.

Minutes respectfully submitted,
Kathy Dunn Finger, Secretary
Approved at the DD Board Meeting July 20, 2017