

**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
7:30 A.M., THURSDAY, March 16, 2017**

Present: Executive Director & City Staff Liaison Hanifan, Fairfield, Finger, Heydlauff, Lindauer, Merkel, O'Reilly, Patrais, Schwarz, Wiseley

Absent: Livengood, Sanville

Others Present: City Council Member Albertson & Pacheco; Bob Pierce Chelsea Chamber of Commerce; Hank Muir, Mike Jackson

1. Executive Director John Hanifan opened the meeting at 7:30 a.m. noting a quorum was present.
2. Public hearings on matters under consideration – none
3. Approval of the consent agenda – none
4. Public Comment – none
5. **Motion by Lindauer second by Fairfield to approve the regular agenda. All Ayes.**
6. **Motion by Finger second by Schwarz to approve the minutes of the February 19, 2017 Board of Directors meetings. All Ayes.**
7. Submission of bills – no bills submitted
8. Communications to the Board - none
9. **Reports from Officers and City Manager**
 - Hanifan announced the MDEC Ground Breaking Ceremony at the Mack Building will be March 20, 2017 at 1:00 pm. The City is finalizing a survey on 3 parcels to confirm the legal descriptions for the closing with Mack Building LLC. Construction is targeted to begin in May 2017.
 - MC Smith has presented an updated Design Option for the Palmer Lot Project in keeping with our budget. Hanifan has a follow up meeting with them on March 20th, 2017. Discussed several plan details. The Public Hearing for the TIFF changes needed for financing is scheduled for Monday, March 20th at 7:00 pm.
10. **New Business**
 - Hanifan provided an update on several potential developments in the pre-planning stage (Old 12 & Freer Rd., Lima Twp & Sylvan Twp); and he will email a theoretical development map to DDA board.
11. **Unfinished Business** – none
12. **Announcements**

Bob Pierce announced the Chamber's next Business after Hours (3/23 at the Welfare Bldg.), and provide updates on the recent Bowling Event, Golf outing in June, and Tourism Grant for a 2017 'Gateway' Project. Chelsea Area Festival & Events has open auditions March 27th, 2017 and the Big 400 has an East Side Tour planned for June 9, 2017.

Adjournment – Motion by Lindauer 2nd by Schwarz to adjourn the meeting at 8:02 am. All Ayes.

Minutes respectfully submitted,
Kathy Dunn Finger, Secretary
Minutes approved at the April 20, 2017 DDA Board Meeting