

**CITY OF CHELSEA**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**BOARD OF DIRECTORS WORK SESSION**  
**7:30 A.M., Tuesday, October 27, 2016**

**Present:** Executive Director Hanifan, Fairfield, Finger, Heydlauff, Lindauer, Livengood, Merkel, Sanville

**Absent:** Patrias, Schwarz, Weiser

**Others Present:** City Council Member Albertson

The DDA Work Session of October 27, 2016 was called to review the five strong Design Proposals received from the posted RFP for the Palmer Lot/City Center Project. As a Work Session we had a quorum, but no decisions or board votes are made. Decisions or votes are made only by the DDA at a regularly scheduled Board Meeting.

RFP's from:  
M.C. Smith Associates  
Grissim Metz Associates  
Process Results  
McKenna Associates  
Kohler Architecture Inc

In addition, the Board Members present discussed the early planning stage and process for the Municipal Parking Lot maintenance/rebuild.

Notes respectfully submitted  
Kathy Dunn Finger, Secretary