

**CITY OF CHELSEA  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS  
MEETING 7:30 A.M., THURSDAY,  
September 15, 2016**

**Present:** Executive Director & City Staff Liaison Hanifan, Finger, Lindauer, Livengood, Merkel, Patrias, Schwarz, Weiser

**Absent:** Fairfield, Heydlauff, Sanville

**Others Present:** City Council Members Albertson & Pacheco, Lisa Allmendinger ChelseaUpdate.com, Bob Pierce Chamber of Commerce, David Steinhauer

1. Executive Director John Hanifan opened the meeting at 7:30 a.m. noting a quorum was present.
2. Public hearings on matters under consideration – none
3. Approval of the consent agenda – none
4. Public Comment - none
5. **Motion by Lindauer second by Schwarz to approve the regular agenda. All Ayes.**
6. **Motion by Weiser second by Livengood to approve the minutes of the August 18, 2016 Board of Directors meeting. All Ayes.**
7. Submission of bills – no bills submitted
8. Communications to the Board – none
9. **Reports from Officers and City Manager**
  - Reviewed current Budget and funds expected from the State which replace the personal property tax. Based on the update projection, and after some discussion and a recommendation by Weiser to increase the proposed funding from \$12,500 to \$13,000: **A motion was made by Finger to amend the 2016-2017 DDA Budget line item to fund the marketing efforts of Chelseamich.com with \$13,000.00. Patrias seconded the motion; all Ayes.**
  - Hanifan reported the state funding for the Mack building is moving through the process a bit slower than hoped and tentatively October 20, 2016 is the target for funds to be released. Joe Ziolkowski remains optimistic about the project and working towards a closing and a temporary roof structure this fall.
  - The deadline for the Palmer Project RFQ was extended to be broader bid coverage, and should be ready for the October DDA meeting.
10. **New Business**
  - Weiser reported on the activities and new tenants in the clock tower complex, and reported the new Mexican restaurant was open.
  - Schwarz extended an invitation to everyone to attend the WW1 Walking Tour on Sunday from 1:00-3:00 pm.

## 11. Announcements

- Bob Pierce extended his appreciation for the 2016-2017 funding approval, and reported on several projects and updates. The 2016 Lifetime Achievement Award went to Dudley Holmes & the 2016 Citizen of the Year is Art Finger, the banquet will be on October 20, 2016, everyone is invited. \$35/adult, \$15/child. Smoke & Ale fest is coming up on October 8<sup>th</sup>. Thanked Patti Schwarz for her efforts on the WW1 project.

12. Motion by Finger second by Lindauer to Adjourn at 7:55 am. All Ayes.

Minutes respectfully submitted,  
Kathy Dunn Finger, Secretary  
Minutes approved at the October 20,  
2016 DDA Board of Directors  
Meeting