

**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
7:30 A.M., THURSDAY, October 15, 2015**

Present: President Flintoft, Finger, Heydlauff, Martinson, Patrias, Sanville
Absent: Lindauer, Fairfield, Merkel, Schwarz, Weiser
Others Present: City Manager Hanifan, City Council Member Albertson & Pacheco; Lisa Allmendinger ChelseaUpdate.com, Bob Pierce Chelsea Chamber of Commerce

1. President Flintoft opened the meeting at 7:30 a.m., noting a quorum was present and the meeting was not being videotaped.
2. Public hearings on matters under consideration – none
3. Approval of the consent agenda – none
4. Public Comment
5. **Motion by Sanville second by Heydlauff to approve the regular agenda. All Ayes.**
6. **Motion by Sanville second by Martinson to approve the minutes of the Sept 17, 2015 Board of Directors meeting. All Ayes.**
7. Submission of bills – No bills submitted
8. Communications to the Board - none
9. Reports from Board Committees – none
10. **Reports from Officers and City Manager:**
 - Hanifan reported the Mack Bldg LOI is signed with Ronlon LLC, and winterization will be completed soon (\$4,700). He is coordinating Grant funds for environmental work.
 - Fencing and remaining crosswalk projects will be spring projects (met with Depot and they are amenable to fencing plans).
11. **Unfinished Business** – see City Manager Report (Mack Bldg)
12. **New Business**
 - **Otocast Audio – Sculpture Walk** (carry forward to November meeting)
13. **Announcements**
 - Bob Pierce Chelsea Chamber of Commerce provided an update on upcoming Chamber events.
14. **Adjournment** – **Motion by Sanville, 2nd by Finger to adjourn the meeting at 7:50 am. All Ayes.**

Minutes respectfully submitted,
Kathy Dunn Finger, Secretary
Minutes approved at the Nov 19, 2015 DDA Regular Board Meeting