

**CITY OF CHELSEA  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING  
7:30 A.M., THURSDAY, May 21, 2015**

**Present:** President Flintoft, Finger, Heydlauff, Lindauer, Merkel, Patrias, Sanville, Schwarz, Weiser

**Absent:** Fairfield, Martinson

**Others Present:** City Manager Hanifan; City Council Members Albertson & Johnson; Lisa Allmendinger ChelseaUpdate.com, Dana Beehr The Sun Times

1. President Flintoft opened the meeting at 7:30 a.m., noted a quorum was present, and welcomed Ambassador Ron Weiser as our newest DDA Board Member, replacing Jeff Holman.
2. Public hearings on matters under consideration – none
3. Public Comment - none
4. Approval of the consent agenda – none
5. **Motion by Lindauer second by Schwarz to approve the amended regular agenda. Motion carried.**
6. **Motion by Sanville second by Heydlauff to approve the minutes of the April 16, 2015 Board of Directors meeting. Motion carried.**
7. Submission of bills – No bills submitted
8. Communications to the Board
  - Letter from Magellan Properties regarding former Federal Screw property was read by President Flintoft. Further discussion will continue at a Work Session, June 4<sup>th</sup>, 2015. This property is within the DDA district.
9. Reports from Board Committees – none
10. **Reports from Officers and City Manager:**
  - Hanifan commented on the Letter forwarded to the DDA by a developer (Foremost); he met with them as they were prospecting small towns for potential development. Told DDA was not currently considering making property available at this time.
  - The Longworth/Middle Street Alley Project is behind schedule but expected to be completed by Friday, May 29, 2015.
  - Hanifan noted the \$450K Bond, after the \$12,500 Bond Fee and approximately \$300K for the Longworth Alley project was complete, he expects about \$25K-\$30K for the crosswalks and/or railroad fencing. He will have an update for the next Board meeting with specific numbers when final invoices are all received.
  - City crews are working on downtown maintenance projects based on spring walk-through.
11. **Unfinished Business**
  - Marketing of the Mack Building – Heydlauff  
After discussion the following motion was made:  
**MOTION by Lindauer, 2<sup>nd</sup> by Sanville to proceed with a 60-day Public Notice process**

**to list the Mack Building For Sale at \$50K with a timed redevelopment within 24-months. Motion unanimously carried.**

The DDA's goal is to see the building redeveloped and back on the tax rolls, and feels value has been added with the alley and parking project completion.

**12. New Business**

- Purple Rose Proposal to City Council, regarding a land grant.  
After much discussion of the land status east of the PR and required public process, the DDA consensus was in full support of the PR proposal. It was noted that the land is not within the DDA district, but is City owned.
- A DDA Work Session is scheduled for Thursday, June 4<sup>th</sup> at 7:30 a.m. to discuss:
  1. Magellan/Federal Screw Letter
  2. Weiser's update on the Clock tower complex

**13. Announcements - none**

**14. Adjournment – Motion by Merkel, 2<sup>nd</sup> by Lindauer to adjourn the meeting at 8:16 a.m. Motion carried.**

Minutes respectfully submitted,

Kathy Dunn Finger, Secretary

Minutes approved at the Regular DA Board Meeting July 16, 2015