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**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS WORK SESSION
8:00 A.M., THURSDAY, January 8, 2015
COUNCIL CHAMBERS, CHELSEA POLICE DEPARTMENT**

Agenda & Notes for January 8th, 2015 8:00am to 9:00am Work Session

Note: Work sessions are non-voting meetings of the DDA.

Present: President Flintoft, Finger, Heydlauff, Holman, Lindauer, Martinson, Merkel, Patrias, Schwartz, Hanifan

Absent: Sanville

Others: City Council members Albertson & Pacheco, Bob Pierce CACC, Lisa Allmindinger ChelseaUpdate, Rob McFate & Kathy Bradbury.

Reviewed the Agenda below and discussed various projects & next steps based upon projected available budget for 7/1/2015 – 2016.

1. Update on current fiscal year Budget, Future Budget 7-1-15 to 6-30-16 Projections.
Estimate that DDA will have approximately \$50K available in next budget year.
2. Review of current projects (Longworth/Alley corridor) in progress.
Sale of Mack Building (Professional Services RFP)
REU incentives and timeline (Review, needs parameters, financial commitment?)
3. Projects - not scheduled.
Downtown Crosswalks (est. \$8K - \$10K/intersection - \$20K)
Fence at Railroad (est. \$18K - \$36K, not sure 1 side or both, RR – now MDOT, assistance & type or style of fencing?)
4. Palmer Lot
Next steps..... (City Council to call meeting with DDA – Community Project)
City Center use; keep Farmer's Market involved, budget?
Important to keep process going; keep downtown area vibrant.
5. Parking – review all downtown needs
Jackson St area. Long term / Short term needs, 3 hour vs 24 hour needs (see Parking studies)
6. Future Downtown District Projects?
Ironwork over alley entrances, Historic Building Lighting, Jackson Street – lights and sidewalks(etc)
7. DDA meeting and Work Session schedule for 2015 (approved at Jan 15, 2015 Mtg)

DDA Budget Discussion

Projected 2015-2016

Cash	\$460,000
	\$460,000
Salaries & Wages	(\$44,000)
Professional Services	(\$6,300)
Longworth Utilities	(\$200)
General R&M	(\$18,000)
Stormwater	(\$1,500)
Palmer Installment Pymt	(\$100,000)
Due to Chelsea First	(\$12,500)
Debt Service	(\$112,500)
Sights & Sounds	(\$15,000)
Operating Cash Balance	\$150,000

*About \$50K additional
Assumes we fund everything
for '15-'16 Budget*