

**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
7:30 A.M., THURSDAY, July 16, 2015**

Present: President Flintoft, Fairfield, Finger, Heydlauff, Lindauer, Martinson, Patrias, Sanville, Weiser

Absent: Merkel, Schwarz, City Manager Hanifan

Others Present: City Council Member Albertson; Lisa Allmendinger ChelseaUpdate.com, Cathy Bean Preservation Chelsea, Tom Girard

1. President Flintoft opened the meeting at 7:30 a.m., noted a quorum was present.
2. Public hearings on matters under consideration – none
3. Approval of the consent agenda – none
4. **Motion by Lindauer second by Heydlauff to approve the amended regular agenda, moving Public Comment after Reports from Officers and City Manager. All Ayes.**
5. **Motion by Sanville second by Patrias to approve the minutes of the May 21, 2015 Board of Directors meeting. All Ayes.**
6. Submission of bills – No bills submitted
7. Communications to the Board
 - Email update from Magellan Properties regarding former Federal Screw property; MDEQ Grant contact forwarded.
 - Jan Bernath letter dated July 7, 2015 regarding the Mack Building marketing and redevelopment.
8. Reports from Board Committees – none
9. **Reports from Officers and City Manager:**
 - President Flintoft read John Hanifan’s Memo dated 6/18/2015 as his report. Hanifan should have the project budget update at the August DDA meeting.
10. **Public Comment**
 - Tom Girard – spoke regarding the Mack Building and his feeling that the DDA has a responsibility to make it viable (get structurally sound) then market and find a buyer.
 - Jan Bernath – spoke and asked the DDA to consider a Public/Private redevelopment of the Mack Building.
 - Cathy Bean – President of Preservation Chelsea presented a mock-up of the new Historic Walking Tour of Chelsea Brochure which is at the printers and will be available soon. Very nice marketing piece.
11. **Unfinished Business**
 - Fairfield reported on cost of planters.
 - The next DDA work session we need to review projects (lighting, light pole damage in front of old Post Office, fencing at railroad, stamped cross walks, appearance of FSW (landscape). Need to keep projects moving. Flintoft to talk with John Hanifan and

determine if an August 6th Work Session or Special Meeting should be called; no work session scheduled.

12. New Business

- Weiser commented on the recent City Development report indicating some of the data is not realistic (re: office space figures), and that he has seen more commercial lease activity in 2 months than in the past 2 years.

13. Announcements - none

**14. Adjournment – Motion by Lindauer, 2nd by Sanville to adjourn the meeting.
All Ayes.**

Minutes respectfully submitted,
Kathy Dunn Finger, Secretary
Minutes approved at the August 20, 2015 DDA Board Meeting