

**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
7:30 A.M., THURSDAY, May 22, 2014**

Present: Finger, Flintoft, Heydlauff, Holman, Lindauer, Martinson, Merkel, Sanville, Schwarz

Absent: Cleary, Patrias

Others Present: City Manager Hanifan, City Council Members Albertson, Anderson & Pacheco, Lisa Allmendinger Chelseaupdate.com

1. President Flintoft called the meeting to order noting a quorum of the Board at 7:30 a.m.
2. Public hearings on matters under consideration – *none*
3. Public Comment - *none*
4. Approval of the consent agenda – *none*
5. **Motion by Merkel, second by Lindauer to approve the regular agenda. Motion carried.**
6. **Motion by Sanville, second by Heydlauff to approve the minutes of the April 17, 2014 Board of Directors meeting. Motion carried.**
Motion by Sanville, second by Merkel to approve the minutes of the May 1, 2014 Special Board of Directors meeting. Motion carried.
7. Submission of bills – No bills submitted
8. Communications to the Board – Joe Ziolkowski letter (see new business)
9. **Reports from Board Committees**
--**Chelsea First** – Cleary was not present, no report
10. **Reports from Officers and City Manager:**
--Hanifan reported that City Council adopted the 2014-2015 Budget on Monday. He also indicated that Lyndon Twp has tabled the sand mine decision for 6 months; McCoig is talking to the state regarding options.
--Hanifan indicated that there were some complicated issues in the Jackson/Longworth alley project; testing basins now will have results next week; Electric department has looked at wiring work and have a plan and cost within the \$25K-\$30K range; MCI is finalizing survey and looking at getting easements from adjacent owners; will send notice to DDA with project schedule.
--Hanifan reported the Bond has closed.
11. **Unfinished Business**
--Heydlauff asked about the status of the Fencing along the railroad; included in Bond. Hanifan indicated the previous discussions were getting the Jackson/Longworth alley project done then going forward with the fencing as funds permit.

12. **New Business**

--Joe Ziolkowski's letter regarding REU Funding – asking to revisit program. Some options were discussed, including a 'finance option of fees' as a possibility or 'special assessment with interest' or payment plan. Funds are currently unavailable until 7/1/2015; program renews annually. The question was raised as to how to rework the program to market to multiple types of businesses, not just restaurants.

13. **Announcements** - none

14. **Adjournment – Motion by Lindauer, 2nd by Schwarz to adjourn the meeting at 7:55 am. Motion carried.**

Minutes respectfully submitted,
Kathy Dunn Finger, Secretary
Approved at the June 19, 2014 Board of Directors Meeting