

**CITY OF CHELSEA  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
7:30 A.M., THURSDAY, DECEMBER 18, 2014**

**Present:** President Flintoft, Heydlauff, Lindauer, Merkel, Patrias, Sanville, Schwarz

**Absent:** Cleary, Martinson, Finger, Holman

**Others Present:** City Manager, Hanifan; City Council Members, Albertson and Pacheco; Bob Pierce, Chelsea Chamber of Commerce

1. President Flintoft opened the meeting at 7:30 a.m. and noted a quorum was present.
2. Public hearings on matters under consideration - None
3. Public comment - None
4. Approval of Consent Judgment - None
5. Motion by Lindauer, second by Schwarz to approve the regular agenda. Motion carried.
6. Motion by Heydlauff, second by Lindauer to approve minutes of November 20, 2014, Board of Directors meeting. Motion carried.
7. Submission of Bills - No bills submitted.
8. Communications to Board. President Flintoft reported that all the easement for the Middle/Jackson connection and parking lot have been received and are being submitted to the City for execution and recording.
9. Reports from Board Committees - None.
10. Reports from Officers and City Manager:  
Hanifan reported that all the work by C&D Hughes on the Middle-Jackson connection and parking lot would be complete except for the asphalt surfacing. Partial use of the parking area will be available shortly. The project will be completed in the Spring.  
The Board noted that the Christmas lights were well done.
11. Unfinished Business. It was agreed that January 8, 2014, at 8:00 p.m., council chambers will be a Board of Directors work session. Items will include budgetary and future construction. Heydlauff will provide a draft agenda.
12. New Business:  
Hanifan reported that the Economic Development Agenda of the City Council is being prepared and the DDA and Chamber of Commerce will be advised.
13. Bob Pierce reported that the Chamber of Commerce Holiday Celebration broke all records of attendance. On behalf of Chelsea First he presented the latest brochure, a Visitor's Guide. He reported Bridget Favor(?) had to let her position go, with the regret of the board. Aubrey Martinson had taken her position and is working on an update of the website.
14. Motion by Lindauer, second by Sanville to adjourn the meeting at 7:45 a.m.

Respectfully submitted, Peter C. Flintoft acting in the absence of ~~K~~athy Finger, secretary.