

**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
7:30 A.M., THURSDAY, July 18th 2013**

Present: Finger, Flintoft, Holman, Lindauer, Pierce, Schwarz
Absent: Cleary, Heydlauff, Martinson, Merkel, Povlich, Sanville,
Others Present: City Manager Hanifan, Council Member Albertson; Mary Randolph Chelsea Area Garden Club, Nat Siddall Chelsea Standard, Jim Myles, Lisa Allmendinger Chelsea Update

President Flintoft delayed the opening of the meeting as only 6 of 12 board members were present and 7 are required for a Quorum; **without a Quorum the board cannot do business or call for votes, we can share information only, so the official meeting was cancelled at 7:35 am.**

Public Comment:

Jim Miles – thanked the DDA for the completion of the new Park Street Ramp, a very welcomed addition! Jim also updated the Board on the progress of the Historic Plaque Program: two plaques are installed (Heydlauff and Flintoft buildings), the 2nd group of plaques are done and being installed (Park Street, Vogels & Fosters), and 4 more plaques are in process for Ballaugh building, Zou Zous, 2nd one at Vogels & Fosters and Chelsea Print and Graphics. To date, the plaque program has been done with 100% volunteer efforts and Cary Church and Kathy Clark have done a wonderful job! Each plaque is quite time consuming, sometimes going through 3-5 content revisions. Also, Fireform's production cost is about \$500 per plaque and they are now charging extra for the browntone print process (\$300 per plaque); Jim felt we would be ok with the B&W print process unless the DDA felt strongly about the browntone print [the production/install costs are covered by a previously approved DDA Project Budget]. Jim proposes a new Plaque Stipend from the DDA of \$4,000 (or about \$300 per plaque; he estimates 100+ hours for Carey and 50+ hours for Kathy, Jim would continue to volunteer his time). Feels the stipend would be a nice way to say thank-you to those who are working so hard on the production of the plaques.

Mary Randolph – Chelsea Area Garden club reported that all of the new planters are now planted and thanked Ray Schmidt for getting the beds watered every day. Many thanks were extended to the Garden Club for a beautiful job with all the planters this year! The City has received many compliments.

Respectfully submitted,
Kathy Dunn Finger, Secretary
Approved at the September 19, 2013 DDA Regular Meeting

