

**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
7:30 A.M., THURSDAY, JULY 2, 2009**

Present: Jackson, Galvin, Heydlauff, Holman, Morrel-Samuels(arrived at 7:45 am)
Schwarz, Winans, Hanifan

Absent: Feeney, Frisinger, Myles

Others Present: Lynda Collins, Bill Chandler Depot Association; Jim Drolett, Zoning Admin.

President Jackson opened the meeting at 7:30 a.m.

1. **Motion by Pierce, second by Heydlauff to approve the minutes of the June 18, 2009 Board of Directors Meeting. Motion carried.**
2. **Public Participation** - None
3. **Municipal Building** – Hanifan reported that City Council granted permission at its last council meeting to issue Request for Proposals for the Municipal Building. He stated that the City would pre-qualify bidders first. The entire process, from site planning, schematic design and finally the actual construction project would take approximately one year to complete.
4. **Downtown Maintenance** – Hanifan reported that City Engineer Linfield needed a little more time to develop a comprehensive list and would present to the DDA at the next meeting
5. **Jackson Street Project** – Bill Chandler and Lynda Collins from the Depot Association gave a brief overview of the critical needs of the Depot, including painting and window replacement. The estimated cost of the improvements is approximately \$38,000. The Depot Assoc. has a \$12,000 grant from the Community Foundation. There was much discussion about other needs of the Depot including the possibility of adding iron fencing as part of the future re-development project of Jackson Street. The DDA Board requested the Depot Association's participation and involvement with future projects in the Jackson Street Area. **Motion by Heydlauff, second by Morrel-Samuels to fund up to \$30,000 for painting and window replacement. Motion carried unanimously.** There was much discussion about Darlene Stanley's request to notify residents about the upcoming demolition of the Longworth Building. **Moved by Morrel-Samuels to notify residents in their utility bills about the demolition. Motion failed due to lack of a second.** Hanifan said would include a notice in the monthly newsletter. (Holman left at 8:45 a.m.)
6. **Nominating Committee** – Winans suggested the DDA adopt a procedure for reviewing the applications of persons seeking appointment to the DDA Board. There was much discussion about the process.
7. **Sulpture Walk and Holiday Lighting** – Patti Schwarz gave an update that most of the brochures were distributed. She can get 15,000 more printed for \$1,500. The Holiday light budget is \$23,600. The contractor wants to be paid in three installments – August, October and the final payment after installation in November.
8. **Chamber Update** – Pierce gave a brief update about the Citizen of the Year nominations. Discussion regarding the resignation of Jesse Bernstein from the Ann Arbor Chamber. Discussion about Ann Arbor. Com and their apparent future plan of not covering the area outside of Ann Arbor.

9. McKinley update - None
10. City report - None
11. Post Office update - None
12. New Business - None
13. Old Business - None
14. Adjournment – 9:30 a.m.