

**CITY OF CHELSEA  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING  
7:30 A.M., THURSDAY, OCTOBER 16, 2008**

**Present:**Jackson, Feeney, Flintoft, Galvin, Heydlauff, Holman, Morrel-Samuels, Pierce, Schwarz, Winans, Hanifan

**Absent:** Frisinger, Myles

**President Jackson opened the meeting at 7:30 a.m.**

1. **Motion by Flintoft, second by Pierce to approve the minutes of the September 18, 2008 Board of Directors meeting. Morrel-Samuels abstained having not been able to read them before the meeting. Motion carried.**
2. **Lights and Art Walk – Schwarz** Two proposals were submitted for holiday downtown lights and for decorations. **Motion by Flintoft, second by Pierce to approve the expenditure of up to \$35,000 for lights and light pole decorations. Motion carried.** There was then discussion on hiring a firm to install the tree lights. **Motion by Flintoft, second by Heydlauff to spend up to \$5,000 for the installation of the tree lights. Motion carried.** Patti reported on the matter of improper installation of banner brackets, and how better quality material could help.

**Artwalk:** Working with Rick Detroyer on the idea of public art in Chelsea, she explained the tentative plan. Potential sites for 9 or 10 sculptures was marked on a downtown map. This would be an annual installation, with works of various sizes, weather tolerable, permanently attached to a pedestal. The DDA will fund the cement pedestal pads and then write a grant for funds for marketing, to create a website, have an opening reception as a weekend event.

3. **Report on Council\DDA meeting of October 14<sup>th</sup> – Hanifan** Six DDA Board members, including the Mayor, were there. They discussed developing a 20 year plan. Jackson, Heydlauff and Myles spoke to Council on goals and plans. Both groups want the community to be aware of what projects are planned and that Council is clear on the direction the DDA is taking.
4. **Purchase of Chelsea State Bank for City Hall – Hanifan** Council approved bid for design services for the area around the bank. It should be available in two weeks. Bank area would be condominimized, remaining in current space. 'Hope to close by year end and work with an architect over the winter with ground breaking targeted for July 1. There may be zoning issues to deal with as well.
5. **Napieralski** – No new developments.
6. **Longworth property** – Canopus will have their report completed by October 25<sup>th</sup>. A Special Meeting will be scheduled for November 6 or 13<sup>th</sup> to review the report.

7. **Maintenance update** – Brick work continues. Hanifan will meet with City staff to decide a plan for dealing with snow issues. Sidewalk and light pole replacement discussion and drawing up of a 5-10 year plan can wait until after the new year.
8. **McKinley update – Holman** There is a lot of activity at the Clocktower with potential tenants. McKinley is well placed to weather the economic storm.
9. **Chamber of Commerce – Pierce** Citizen of the Year banquet is October 30 for Art Dils and Shiela Patrias. CACC is working with teens\SRSLY on **Project Sticker Shock**. The official grand opening ribbon cutting of **Pamida** is October 31 **Business After Hours** is 10\23 as Chelsea State Bank. **The Conservation Fund** made a presentation to CACC Board on an Economic Development package, specifically around “green” tourism. Farmers Market had 12 vendors last year and 18-20 each week this year. It may need new space next year. On October 7<sup>th</sup> they hosted Washtenaw County Council of Chambers.
10. **City Manager** – October 2009 will be the 175<sup>th</sup> anniversary celebration. Demiseptecentennial.
11. Meeting adjourned at 9:00 a.m.