

**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
7:30 A.M., THURSDAY, SEPTEMBER 3, 2008**

Present: Jackson, Feeney, Flintoft, Frisinger, Galvin, Heydlauff, Holman, Morrel-Samuels, Pierce, Schwarz, Winans, Hanifan

Absent: Myles

1. Heydlauff opened the meeting for President Jackson at 7:35 a.m.,
2. Discussion on the matter of reopening the RFP for Longworth Building – Morrel-Samuels
3. **Motion by Morrel-Samuels, second by Frisinger that the DDA submit requests for proposal from Canobus, Atwell Hicks and ASTI for a BEA suitable to submit to MDEQ to review; a “Due Care Plan” with cost estimates; and a Phase I environmental assessment, for the Longworth property. They must be ready for the Sept. 18th DDA Board of Directors meeting. Motion carried with 9 yays, 2 nays, 1 absent.**
4. **Meeting adjourned at 8:30 a.m.**