

**CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
7:30 A.M., THURSDAY, June 19, 2014**

Present: Cleary, Finger, Flintoft, Heydlauff, Holman, Lindauer, Merkel, Patrias, Sanville, Schwarz

Absent: Martinson

Others Present: City Manager Hanifan, City Council Members Albertson, Anderson & Pacheco, Lisa Allmendinger Chelseaupdate.com, Kent Martinez-Kratz Washtenaw Commissioner, Dana Beehr The Sun Times

1. President Flintoft called the meeting to order noting a quorum of the Board at 7:30 a.m.
2. Public hearings on matters under consideration – *none*
3. Public Comment
 - Kent Martinez-Kratz spoke about the plans to renovate the courthouse so DDA can be aware of parking impact.
4. Approval of the consent agenda – *none*
5. **Motion by Lindauer second by Schwarz to approve the regular agenda. Motion carried.**
6. **Motion by Cleary second by Lindauer to approve the minutes of the May 22, 2014 Board of Directors meeting. Motion carried.**
7. Submission of bills – No bills submitted
8. Communications to the Board – *none*
9. **Reports from Board Committees**
 - Chelsea First** – Cleary asked about the current budget approval process with 50% of the DDA 2014-15 Budget approved by council being considered ‘discretionary’. Cleary will present bids/bills to City Council for approval at their next meeting [\$25,000 budgeted, DDA would fund \$12,500].
10. **Reports from Officers and City Manager:**
 - Hanifan confirmed that the Bond money is in the bank.
 - Hanifan reported the Longworth Alley Drawing is complete (single tier with ramp). He is planning to meet with Heydlauff and present the plan to Church Board 7/8/14.
 - Motion by Finger 2nd by Cleary to schedule a Special Meeting of the DDA July 10, 2014 at 7:30 a.m. to review and approve Bid for the Longworth Alley Project. Motion carried.**
 - Hanifan further reported he expects the final DDA approval at the 7/17/14 Regular Board Meeting and for the project to kick off the day after the Sounds & Sights Festival (7/28/14).
11. **Unfinished Business**
 - Flintoft and Hanifan are reviewing options for a potential revised REU Program and will present a draft shortly.

12. **New Business** - none

13. **Announcements**

- Pierce announced that the Chamber's largest fund raising event was a great success (Annual Golf Outing). He also asked about getting the 'way finding signs' updated directing people to the new Chamber of Commerce office location. Summer and Sounds & Sights is here, Pierce encouraged everyone to get out and enjoy the entertainment on Thursday's! Pierce also thanked Ashley Miller-Helmboldt for all her great work with the Farmers Markets.
- Sanville announced that the Purple Rose Theatre has the play "The Last Romance" in previews and tickets are selling well. Sanville also announced that the Purple Rose Backyard BBQ will be Sunday, August 3rd at 4:30 at Zingerman Farms.

14. **Adjournment – Motion by Lindauer, 2nd by Sanville to adjourn the meeting. Motion carried.**

Minutes respectfully submitted,

Kathy Dunn Finger, Secretary

Minutes approved at the July 17, 2014 DDA Board Meeting