

CITY OF CHELSEA  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS BUDGET WORK SESSION MINUTES

7:30 AM, Thursday, February 1, 2018

Board Present: Tim Merkel, Jennifer Fairfield, Kathy Finger, Bill O'Reilly, Ron Livengood, Phil Tolliver, Charles Wiseley, Doris Galvin, Stephanie Moran, Mayor Melissa Johnson

City of Chelsea: City Manager John Hanifan

Absent: Dana McGrath

Others Present: Lisa Allmendinger – ChelseaUpdate.com

1. President Merkel opened the meeting at 7:30 am.
2. The purpose of the session was a preliminary review and discussion of the 2018-2019 DDA budget which takes effect July 1, 2018 and runs through June 30, 2019.
3. Among the items discussed were:
  - Possible consolidation of the DDA Bonds
  - Need to consider long-term review of parking and other projects from a city-wide viewpoint. For example, the possible expansion of the hospital facilities.
  - With the final \$100,000 Palmer Lot payment due in September of this year, the discretionary spending of the DDA is somewhat limited until the following year.
  - The biggest project on the horizon continues to be the repairs and upgrades of the parking lot behind the businesses on the east side of Main Street.
  - John Hanifan reviewed a number of available resources for DDA members such as a Commissioner Handbook, DDA Bylaws, DDA Act Synopsis and he will send details on accessing these to DDA members
4. Adjournment at 8:40 am

Minutes respectively submitted,

Bill O'Reilly, Secretary