

CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS REGULAR MEETING MINUTES
7:30 AM, Thursday, October 21, 2021
311 S. Main, Chelsea, MI

Board Present: Tim Merkel, Stephanie Moran, Ron Livengood, Bill O'Reilly, Rob Mida, Melissa Johnson

Absent: Kathy Finger

City of Chelsea: John Hanifan, Julia Upfal

1. Call to Order – Chairperson Merkel opened the meeting at 7:32 a.m.
2. Public Comments – None
3. Consent Agenda – No items suggested.
4. Regular Agenda - **Motion by O'Reilly, Seconded by Moran to approve Regular Agenda.**
 - **All ayes. Motion is approved**
5. Meeting Minutes – **September Minutes will be approved at the November meeting.**
6. Submission of bills – None
7. Communications to the board – None
8. Presentations –None
9. Reports from City Manager & Officers:
 - Project Updates –
 - Township Fiber Project: Hanifan reported on a Lyndon Township's fiber project that will impact the west side of M-52 (South Main Street). The project is underground and should result in only minor inconvenience for a week or so.
 - Rockwell Building – Ms. Upfal reported that the project is waiting to hear from the Michigan Strategic Fund in December and assuming a positive outcome, work could start as early as this winter.
 - Parking lot patching: Hanifan reported that Right Way Asphalt gave a good price of around \$16,000 and the work was scheduled and should be completed soon.
 - Regional Residential Development Map: There was discussion about the map that Hanifan shared with the board.
10. Unfinished Business: None
11. New Business:
 - Naming Request- Livery Lot: The DDA discussed the request from the Chelsea Historic Society to name the lot between Agricole and Farmer's Supply the "Livery Lot". Jan Bernath and Mr. O'Reilly provided visuals and historic perspective on the property.
Motion by O'Reilly, seconded by Johnson: The DDA recommends to the City Council that the lot behind Agricole be renamed The Livery Lot. ALL AYES, MOTION CARRIED.

Year End Financials: Audit for 2020-21: Hanifan gave an overview of the audit for the Fiscal year 2020 -21. There was discussion about having the regular monthly reports for the next DDA meeting.

12. Chamber Announcements:

Hanifan gave this report on behalf of the Chamber/Mr. Ahrens: Mr. Ahrens is not going to be able to join us today. But, as a Chamber board member, I can report on there's a lot of great events coming up. The Hometown Halloween event coming up. A lot of cool things happening in a week or so with Halloween. The Chamber is gearing up for Hometown Holidays. We're definitely looking forward to, much like last year when we did the light pole decorating. We got sponsors for that, had a little competition for that. So, a lot of great things happening in the Chamber. Backyard Beer Garden was a success.

13. Adjournment – **Motion for adjournment made by O'Reilly; Seconded by Livengood. All ayes. Meeting adjourned at 8:21 am.**

Minutes respectively submitted,

John P. Hanifan