

CITY OF CHELSEA  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
7:30 AM, Thursday, June 17, 2021  
311 S. Main, Chelsea, MI

Board Present: Tim Merkel, Kathy Finger, Melissa Johnson, Bill O'Reilly, Rob Mida

Absent: Stephanie Moran, Ron Livengood.

City of Chelsea: John Hanifan, Julia Upfal

1. Call to Order – Chairperson Merkel opened the meeting at 7:32 a.m.
2. Public Comments – None
3. Consent Agenda – No items suggested.
4. Regular Agenda - **Motion by O'Reilly, Seconded by Finger to approve Regular Agenda.**
  - **All ayes. Motion is approved**
5. Meeting Minutes –  
**Motion by Johnson, Seconded by Finger to approve Minutes from the May, 2021 Meeting**
  - **All ayes. Motion is approved**
6. Submission of bills – None
7. Communications to the board – Mayor Johnson verbally shared a communication she received regarding trash receptacles in the downtown.
8. Presentations –None.
9. Reports from City Manager & Officers:
  - Project Updates –
    - Rockwell Building –Ms Upfal reported not too much to update as far as Rockwell goes. The same developer still has it under contract and is continuing his due diligence to pursue the project. It's 52 units that he'd like to put into the Rockwell building. At this time, he's working with the state to get the state incentives that he really needs.
    - Signs and Light Poles: The signs are mostly completed. The street signs will be the last items to be re-painted. Poles will be painted this summer.
    - Palmer Commons: **Hanifan reported** some additional tables and chairs have been ordered. We do have the shade element that should be in place here, hopefully by the end of the month. We've really seen a lot of increased interest in Palmer Commons as a facility this summer.
    - Additional Benches: Discussion about the additional benches in the parklets as well as more seating as part of the Parklets project.
    - Parklets: Ms. Upfal reported the first set of parklets are rolled out on Park Street and the rest of the parklets are forthcoming. It's moving along and we're excited to see it come to life.
    - Social District: Discussion about Social District and how it will operate.

10. Unfinished Business: NONE

11. New Business:

A. April 2021 Financials: There was discussion regarding the financials. Hanifan reported the special projects line item will increase as bills start to come in prior to the end of the fiscal year.

12. Chamber Announcements:

Mr. Ahrens reported on the Chamber golf outing yesterday. It was fantastic. Also, Chamber Info tents going up at Sounds & Sights this year, and we'll be supplying vendor space for other chamber members to have some presence on Main Street during Sounds & Sights on Thursday Nights. We have our business breakfasts coming back, and that will be July 14th at 7:00 AM at the Comfort Inn. We have a ribbon cutting on June 29th for The Crazy Diamond Club, which has been open for a minute, And that is also going to be a special chamber night that night. So from 6:00 PM to 9:00 PM on Tuesday, June 29th, we'll be only open to chamber members, which I think pretty much everybody here is in some capacity. After that, we also have the s'mores party that we're having at Ugly Dog. Ugly Dog graciously agreed to have the chamber involved in their s'mores release party. They recently won best in class at the San Francisco whiskey competition, which is a pretty big deal, for their new s'mores whiskey. We also are returning with the Backyard Beer Garden. That will be October 9<sup>th</sup>. Mr. Ahrens also updated the DDA about the MLIVE ads.

13. Adjournment – **Motion for adjournment made by Johnson; Seconded by Finger. All ayes. Meeting adjourned at 8:31**

Minutes respectively submitted,

John P. Hanifan