

CITY OF CHELSEA
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS REGULAR MEETING MINUTES
7:30 AM, Thursday, January 21, 2021
HELD VIA CONFERENCE CALL DUE TO THE COVID-19 SITUATION

Board Present: Tim Merkel, Ron Livengood, Stephanie Moran, Bill O'Reilly, Rob, Mida, Mayor Melissa Johnson

Absent: Kathy Finger

City of Chelsea: City Manager John Hanifan, Cheri Albertson, Julia Upfal

1. Call to Order – Chairperson Merkel opened the meeting at 7:33 a.m.
 - *Welcome to the DDA Rob Mida!*
2. Public Comments – None
3. Consent Agenda – No items suggested.
4. Regular Agenda - **Motion by O'Reilly, Seconded by Moran to approve Regular Agenda.**
 - **All ayes.**
5. Meeting Minutes –
 - **Motion by Johnson, Seconded by O'Reilly to approve Meeting Minutes of December 17, 2020 regular meeting with the clarification that all nominations for officers were accepted and finalized.**
 - **All ayes.**
6. Submission of bills – None
7. Communications to the board – None
8. Reports from City Manager & Officers:
 - Upcoming Meetings – Will continue meet remotely at least through March.
 - Extension of Outdoor Seating – Other businesses have expressed interest. We will revisit this at the February meeting.
 - Kaboom Grant – Julia Upfal presented examples of parklets from Unilock Michigan. As noted previously, MDOT does not currently allow these along Main Street. We should know more in the next month about the grant and what we might be able to afford.
9. Unfinished Business:
 - DDA Board Seats – The City Council approved the change to 7 seats on the DDA.
 - Nominations & selections of officers – Secretary position remains open. Bill O'Reilly to keep meeting minutes for now.

10. New Business:

- Library Agreement – The TIF capture agreement was reviewed.

Motion by Livengood, Seconded by O'Reilly to approve Agreement.

- **All ayes.**

- Budget Update – It will soon be time to prepare the 2021/2022 budget. We will touch on this at the February meeting. Members are encouraged to submit comments / preferences to John Hanifan.

11. Chamber Announcements: Terris Ahrens provided a recap of the Hometown Holiday events. For the light post decorations 16,000 votes and there were 30,000 page views at the website. The Chelsea Burger free burger event went very well. Sweet Savor Saturdays continue to go well. The Chelsea Trail Challenge is underway and all are encouraged to get involved. Applications are now being accepted for the business leadership awards and this year an award for area non-profits is being introduced. A pop-up shop for the Lakehouse Bakery will take place on February 13th.

12. Adjournment – **Motion for adjournment made by O'Reilly; Seconded by Johnson. All ayes. Meeting adjourned at 8:11.**

Minutes respectively submitted,

Bill O'Reilly