

CITY OF CHELSEA  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS STUDY SESSION  
8:00 AM, Thursday, March 5, 2020

Board Present: Tim Merkel, Kathy Finger, Ron Livengood, Stephanie Moran, Bill O'Reilly, Tammy Lehman, Mayor Melissa Johnson

City of Chelsea: City Manager John Hanifan; Payor Pro Tem Cheri Albertson; Community Development Director Julia Upfal

Absent: Jennifer Fairfield

Others Present: Terris Ahrens – Chelsea Chamber of Commerce

1. Call to Order – Chairperson Merkel opened the meeting at 8:03 a.m.
2. Public Comments – None
3. Meeting Overview – The study session was called to review the DDA Plan with the goal of setting short and long-term goals and priorities.
  - It was agreed that the recently presented Sustainability Plan should be taken into consideration wherever feasible. It was noted that the City of Chelsea goal is 10% to 20% use of solar power in the relatively near future.
  - The main focus was on the DDA Plan document which was reviewed item by item. An updated version of this document is attached and reflects the items discussed.
  - Other items discussed though not reflected in the updated plan include:
    - Consideration of QR codes to help guide residents and visitors.
    - Consideration of phone apps for parking, EV (Electronic Vehicle) charging locations, etc.
    - Use of solar panels where feasible.
    - Need to develop plans for more development of the areas north of the railroad tracks.

4. Adjournment – **Meeting adjourned at 9:37 a.m.**

Minutes respectively submitted,

Bill O'Reilly, Secretary