



CITY OF CHELSEA

CITY OF CHELSEA POLICIES & PROCEDURES ASSESSOR'S OFFICE

City of Chelsea is located at 305 S. Main St, Chelsea, Michigan 481185.

Office hours: Monday – Friday 8:00 am to 4:00 pm

Assessor's Office Hours: Monday – 8:00 am to 12:00 pm
Wednesday - 12:00 pm to 4:00 pm

The Assessing records are available on-line at www.city-chelsea.org . Support staff is available Monday thru Friday 8:00 am to 4:00 pm at the city offices.

Inspection and copying of all assessment records are available during normal business hours. If the Assessor is not available, city employees are available to assist in located any information needed. There is no cost incurred if you are the owner of the property, a slight cost for copying will be implemented to others. All information can be printed as well as electronically transmitted. All assessing records can be located in the Assessor's office in the lower level.

Inspection of all permits is done on a yearly basis and completed by 12-31 of the specific year. Upon inspection, all measurements are verified and digital images are taken and stored in the BS&A Assessment system. All additions or losses of value are completed by March Board of Review. All data is backed up weekly through the IT system.