



CITY OF CHELSEA

CHELSEA PLANNING COMMISSION NOTICE OF WORK SESSION

Notice is hereby given that the Chelsea City Planning Commission will hold a Work Session on **Tuesday, December 16, 2014 at 7:00 pm**, at the Chelsea Municipal Building (Council Chamber) located at 311 S. Main Street, Chelsea, Michigan.

The purpose of the meeting will be to:

1. Welcome New Planning Commission Members Robert Dean and Steve Parker.
2. Comprehensive Plan – Discuss Creation of Request for Proposals to Hire Planning Consultant

Persons requiring reasonable accommodations due to disabilities in order that the meeting is accessible to them are requested to notify the Chelsea Planning Commission of such disability no later than five (5) business days prior to the date of the meeting.

George Kinzer, Chair

**Planning Commission Work Session Minutes
December 16, 2014
Chelsea Municipal Building Council Chambers
311 S. Main Street, Chelsea, MI**

Members Present: Chairman George Kinzer, Vice Chair Erik Larsen, Larry Ledebur, Marcia White, Cary Church, Robert Dean, Steven Parker

Members Absent: Sarah Haselschwardt, (Currently, one vacancy.)

Others Present: Cheri Albertson (Council Liaison), Christine Linfield (staff)

CALL TO ORDER

Chairman Kinzer called the meeting to order at 7:10 P.M.

DISCUSSION:

Item #1: Welcome New Planning Commission Members Robert Dean and Steven Parker

Chairman Kinzer welcomed the new members and asked them to introduce themselves. The Chair then asked the remaining board members, staff and council liaison to also introduce themselves.

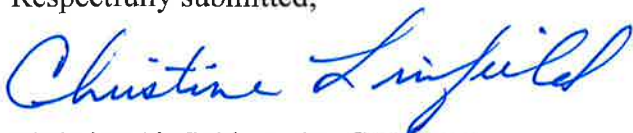
Item #2: Comprehensive Plan – Discuss Creation of Request for Proposals to Hire Planning Consultant

Larry Ledebur reported to the Planning Commission the work that he has done on the draft Request for Proposals. There was two items major items that he needed feedback on from the commission:

- a. Spreadsheet of Chapters: The draft spreadsheet which lists the various chapters to include in the revised Comprehensive Plan was reviewed. There was support for including the Parks Committee's report as a new Chapter 6 which will be finished in the first few months of 2015. There will also be a chapter added for Environmental Quality which will need feedback from Cary Church and Christine Linfield on items to include.
- b. Draft RFP Scope of Services: Scope of services was discussed and feedback given.

Meeting adjourned: 9:10 pm.

Respectfully submitted,



Christine Linfield, Acting Secretary