



## CITY OF CHELSEA

### **CHELSEA PLANNING COMMISSION NOTICE OF WORK SESSION**

Notice is hereby given that the Chelsea City Planning Commission will hold a Work Session on **Tuesday, September 1, 2015 at 7:00 pm**, at the Chelsea Municipal Building (Council Chamber) located at 311 S. Main Street, Chelsea, Michigan.

The purpose of the meeting will be to:

1. Continue discussion of 5 year Comprehensive Plan revision with guidance from Planning Consultant Firm Carlisle Wortman.

Persons requiring reasonable accommodations due to disabilities in order that the meeting is accessible to them are requested to notify the Chelsea Planning Commission of such disability no later than five (5) business days prior to the date of the meeting.

Larry Ledebur, Chair

## PLANNING COMMISSION WORK SESSION MINUTES

September 1, 2015

CHELSEA MUNICIPAL BUILDING COUNCIL CHAMBERS

311 S. MAIN STREET, CHELSEA, MICHIGAN

NAMES OF THOSE PRESENT: Erik Larsen, Cary Church, Sarah Haselschwardt, George Olsen

MEMBERS ABSENT: Larry Ledebur, Steven Parker, Robert Dean, Marcia White

MEMBERS VACANT: One

OTHERS PRESENT: Christine Linfield, Cheri Albertson, Jane Pacheco, Melissa Johnson and Paul Montagno (Carlisle Wortman).

Meeting started at 7:00pm

Discussion focused on the Comprehensive Master Plan Revisions/Update. The following items were reviewed:

### Item #1: Engagement Plan

1. Commissioners reviewed the **Stakeholder List** started by Carlisle Wortman. This list identifies key Organizations, businesses, municipalities, etc that would have interest and input into the plan. This list will serve as a basis for communication for the Comprehensive Plan Revision process.  
Commissioners and others added several groups and to the list. They were also asked to continue to review and make additional suggestions.
2. **MiCommunity Remarks** is up and running. Three comments have been posted since the end of July. The program currently requires that a name be entered for each comment. C/W will adjust instructions to indicate that a name such as "anonymous" is acceptable, in case users are not using the tool because they don't want to be identified with their comments.
3. **Additional Suggestions:** Local TV Channel 18 and a possible interview on the Linda Meloche was mentioned as possible methods to advertise the Comprehensive Plan Update process to the community to get more input.  
Press Releases (Radio and print) will be made a appropriate points in the process, as well.

### Item #2: Future Land Use Goals

1. Commissioners reviewed the 2008 Future Land Use Plan. Several locations were identified as study areas, including the "small business nodes" at Dewey/Main and Dexter Chelsea Rd. and Freer Rds; the future zoning of the area along Main between the CBD and Former Federal Screw Works site; Fairgrounds; Commercial district along M52 between Old US12 and I-94; as well as several vacant or undeveloped commercial sites around the city.
2. Commissioners will receive Work sheets from C/W regarding Future Land Use as identified in the 2008 plan. These worksheets are to be completed by the commissioners and returned to Christine by the end of September.

### Item #2: Next Meeting

Regular Meeting will be held on September 15<sup>th</sup>.

Next Work Session will be October 6<sup>th</sup> at 7pm. C/W will have an outline for Comprehensive Plan Public Outreach Meeting to be scheduled in early November.

Meeting adjourned at 8:20pm.

Respectfully Submitted,

A handwritten signature in red ink, appearing to read "Sarah Haselschwardt", is written over the typed name.

Sarah Haselschwardt

Planning Commission Secretary