



## **VILLAGE OF CHELSEA**

### **CHELSEA PLANNING COMMISSION NOTICE OF WORK SESSION**

NOTICE IS HEREBY GIVEN THAT THE CHELSEA VILLAGE PLANNING COMMISSION WILL HOLD A WORK SESSION ON **TUESDAY, MARCH 2, 2004, AT 7:00 P.M. IN THE VILLAGE OFFICES, 305 S. MAIN STREET, LOWER LEVEL, CHELSEA, MICHIGAN.**

THE PURPOSE OF THE MEETING WILL BE TO DISCUSS THE FOLLOWING ITEMS:

- **MASTER PLAN DISCUSSION**

PERSONS REQUIRING REASONABLE ACCOMMODATIONS DUE TO DISABILITIES IN ORDER THAT THE MEETING IS ACCESSIBLE TO THEM, ARE REQUESTED TO NOTIFY THE CHELSEA PLANNING COMMISSION OF SUCH DISABILITY NO LATER THAN FIVE (5) BUSINESS DAYS PRIOR TO THE DATE OF THE MEETING.

CHRIS RODE, CHAIR



## **VILLAGE OF CHELSEA**

**Village of Chelsea  
Planning Commission Work Session  
Village Offices  
Lower Level Conference Room  
7:00 p.m.  
March 2, 2004**

**Members Present:** Chairman Chris Rode, Peter Feeney, George Kinzer, Kim Soule, Ann Valle, Chris Pick and Walter Bolt

**Members Absent:** Vincent Elie and Rik Haugen

**Others Present:** Zoning Administrator, Jim Drolett and Robert Ponte

The work session began at approximately 7:00 p.m.

Chairman Rode began the work session with an announcement that he would like to complete a review of the Comprehensive Plan (CP) in sections. It was discussed that the first section to be considered for revision would consist of the Parks and Recreation portion of the CP. C. Rode indicated a separate "Notice to Plan" could be advertised for the Parks and Recreation portion of the CP, which would then be followed by a second notice for the remaining sections. A map depicting several future paths, bike routes, sidewalks and trails to be built in and around the City were drawn up for consideration at the next Planning Commission meeting.

C. Rode asked that PC members bring additional suggested improvements for the Parks and Recreation portion of the C P to the next meeting.

The meeting ended at approximately 9:00 p.m.

**Respectfully submitted,**

**Walter J. Bolt  
Village of Chelsea Planning Commission Secretary**

Village of Chelsea Planning Commission Work Session 1/6/04

## STATE OF MICHIGAN PUBLIC ACT 226 of 2003 THE JOINT MUNICIPAL PLANNING ACT

- **How to Establish a Joint Planning Commission**
- **Ordinance Creation**

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### How to Establish a Joint Planning Commission

The Joint Municipal Planning Act allows each of two or more municipalities' legislative bodies to adopt an agreement that establishes a joint planning commission. Municipality means city, village or township. All of the powers and duties of a planning commission and zoning board or zoning commission would be **transferred** to the joint planning commission. The commission would follow the procedures specified under the applicable planning and zoning acts.

The agreement would have to contain the following:

1. Composition of the commission, including alternate members;
2. Members' qualifications, election or appointment, and terms of office;
3. Conditions and procedures for removal from office, and for filling vacancies;
4. How the operating budget would be shared;
5. The commission's jurisdictional area, which could consist of all or part of the municipalities' combined territory)
6. Procedures enabling a municipality to join or withdraw;
7. The planning act whose procedure the commission would follow in adopting a plan or exercising any other power, or performing any other duty, of a planning commission. The planning act would have to apply to at least one participating municipality. "Planning act" refers to either Public Act 285 of 1931 (city or village planning), or Public Act 168 of 1959 (township planning.)
8. The zoning act whose procedure the commission would follow in adopting a plan or exercising any other power, or performing the duties of a zoning board or zoning commission. "Zoning act" refers to either the City and Village Zoning Act, or the Township Zoning Act.

### NOTES

- If only part of a territory of a municipality was in the jurisdictional area of the joint planning commission, then the participating municipality could adopt a zoning ordinance that affected only that portion of its territory in the jurisdiction area of the joint planning commission.
- The legislation is "open" to how final approval of ordinances, master plans, etc. is executed. For example, the joint planning commission may have final power to approve items, or it may have to go to each local unit of government's respective city council or township trustees for final approval, it's up to how the agreement is created.
- Joint Planning Commission is subject to the Open Meetings Act and the Freedom of Information Act.

Act No. 226  
Public Acts of 2003  
Approved by the Governor  
December 17, 2003  
Filed with the Secretary of State  
December 18, 2003  
EFFECTIVE DATE: December 18, 2003

**STATE OF MICHIGAN  
92ND LEGISLATURE  
REGULAR SESSION OF 2003**

Introduced by Reps. Kolb, Tobocman, McConico, Rivet, Kooiman, Plakas, O'Neil, Zelenko, Jammick, DeRossett, Richardville, Lipsey, Bisbee, Murphy, Meyer, Dennis, Cheeks, Hunter, Farrah, Paletko, Hopgood, Law, Brandenburg, Meisner, Vagnozzi, Stakoe, Gleason, Milosch, Hoogendyk, Nofs, Ward, Sak and Moolenaar

## **ENROLLED HOUSE BILL No. 4284**

AN ACT to provide for joint land use planning and the joint exercise of certain zoning powers and duties by local units of government; and to provide for the establishment, powers, and duties of joint planning commissions.

*The People of the State of Michigan enact:*

Sec. 1. This act shall be known and may be cited as the "joint municipal planning act".

Sec. 3. As used in this act:

- (a) "Municipality" means a city, village, or township.
- (b) "Participating" means, with respect to a municipality, that the municipality is a member of a joint planning commission.
- (c) "Planning act" means either of the following acts:
  - (i) 1931 PA 285, MCL 125.31 to 125.45, if a city or village is a participating municipality or a township whose planning commission was created under that act is a participating municipality.
  - (ii) 1959 PA 168, MCL 125.321 to 125.333, if a township whose planning commission was created under that act is a participating municipality.
- (d) "Registered elector of the municipality" means a registered elector residing in the municipality or, if the municipality is a township, a registered elector residing in the portion of the township outside the limits of cities and villages.
- (e) "Zoning act" means either of the following:
  - (i) The city and village zoning act, 1921 PA 207, MCL 125.581 to 125.600, if a city or village is a participating municipality.
  - (ii) The township zoning act, 1943 PA 184, MCL 125.271 to 125.310, if a township is a participating municipality.

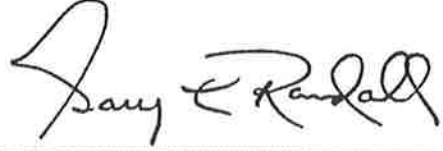
Sec. 5. Subject to section 9, the legislative bodies of 2 or more municipalities may each adopt an ordinance approving an agreement establishing a joint planning commission. The agreement shall specify at least all of the following:

- (a) The composition of the joint planning commission, including any alternate members.

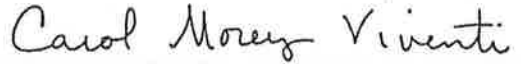
Sec. 11. (1) The business that a joint planning commission may perform shall be conducted at a public meeting of the joint planning commission held in compliance with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275.

(2) A writing prepared, owned, used, in the possession of, or retained by a joint planning commission in the performance of an official function is subject to the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

This act is ordered to take immediate effect.



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Clerk of the House of Representatives



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Secretary of the Senate

Approved \_\_\_\_\_

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Governor