



VILLAGE OF CHELSEA

PLANNING COMMISSION AGENDA

JANUARY 20, 2004

7:30 P.M.

ROOM 111

WASHINGTON STREET EDUCATION CENTER

500 WASHINGTON ST., CHELSEA, MI

CALL TO ORDER

APPROVAL OF MEETING MINUTES

- **Meeting Minutes** – Approval of Meeting Minutes of December 16, 2003
- **Work Session Minutes**-Approval of the Work Session Minutes from November 4, 2003, December 2, 2003, January 6, 2004

APPROVAL OF AGENDA

PUBLIC PARTICIPATION

PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

DISCUSSION

- **Village of Chelsea's Sign Ordinance**
- **Review of the General Development Plan**
- **Vote on date and time for the 2004 Planning Commission Meetings**

REPORTS

CORRESPONDENCE

ADJOURNMENT

Village of Chelsea Planning Commission Meeting Minutes

January 20, 2004

7:30 P.M.

Room 111

Washington Street Education Center

500 Washington Street, Chelsea, MI

Members Present: Chairman Chris Rode, Peter Feeney, Rik Haugen, Walt Bolt, Ann Valle, Chris Pick, Vincent Elie (arrived 7:55 pm), George Kinzer (arrived 7:40 pm)

Absent: Planning Commission member Kim Soule (excused due to illness), Village Trustee Cheri Albertson

Others Present: Planning and Zoning Administrator - Jim Drolett,

There were no site plans on the agenda, and it was not necessary for Christine Linfield or Carl Schmult to be in attendance.

CALL TO ORDER

Chairman Chris Rode called the meeting to order at 7:34 p.m.

APPROVAL OF THE MEETING MINUTES OF DECEMBER 16, 2003

A motion was made by Peter Feeney, supported by Chris Pick to approve the Meeting Minutes of December 16, 2003 with one requested change. The time of the meeting needs to be changed from 8:34 to 7:34 p.m. 6 Ayes, 0 No, 3 Absent. Motion passed.

APPROVAL OF WORKSESSION MINUTES OF NOV 4, DEC 2, 2003 & JAN 6, 2004

A motion was made by Peter Feeney, supported by Chris Pick to approve the November 4, 2003 Work Session Minutes after changing the spelling of Chris Rode's name in the third paragraph. 6 Ayes, 0 No, 3 Absent. Motion passed.

A motion was made by Chris Pick, seconded by Walter Bolt to approve the December 2, 2003 Work Session Minutes as submitted. 6 ayes, 0 No, 3 Absent. Motion passed.

A motion was made by Ann Valle, supported by Walter Bolt to approve the January 6, 2004 Work Session Minutes as submitted. 6 Ayes, 0 No, 3 Absent. Motion passed.

PUBLIC PARTICIPATION

Chairman Rode opened Public Participation. Village resident Bob Ponte addressed the Planning Commission on behalf of the Committee for Chelsea Parks, to say they support the Commission's effort to approve a Parks and Recreation plan as part of the Master Plan. Mr. Ponte went on to say that he hopes the Commission will act upon it once it is in the proper form. Chairman Rode closed Public Participation.

G. Kinzer arrived (7:40 p.m.)

DISCUSSION

Attorney Peter Flintoft was present at the meeting to discuss Article 6 of the Village of Chelsea's Sign Ordinance. Mr. Flintoft discussed a ruling on a past case involving King Enterprises versus Thomas Township in respect to their Sign Ordinance. Mr. Flintoft went over areas he felt could be a concern for us.

Vincent Elie arrived 7:55 p.m.

It was suggested that Peter Flintoft go through the current Sign Ordinance and make suggestions where he thinks changes need to be made. Mr. Flintoft said he would be happy to do that if the Planning Commission would like him to. No decision was made.

REVIEW OF THE MASTER PLAN

Chairman Rode said that periodically a review of the Master Plan should be taken because changes in the community could suggest changes be made in the Master Plan. We know for sure that we want to add a Parks and Recreation Plan. We should take this opportunity to review all areas so any suggested changes could be incorporated at the same time. Chris asked the Commissioners to come to the next meeting with ideas of changes wanted in the Master Plan, and all issues should be considered such as the McGibney property.

The Commissioner's would like Karon Barbour to email a copy of the Master Plan to them if possible. Because an outside company did this, Karon was not sure if we had the master or not.

SETTING DATE AND TIME FOR MINUTES

A motion was made by George Kinzer, supported by Peter Feeney to hold the Planning Commission Meetings for the year 2004 on the third Tuesday of every month at 7:30 p.m. 8 Ayes, 0 No, 1 Absent. Motion passed.

DISCUSSION

- Rik Haugen felt that the retyped version of the Acceptable Landscape Standards handed out and currently part of the Site Plan Packet does not match the other plant material list that he had already changed. We may be able to omit the last two pages. Rik agreed to go through it and let the Planning Commission know. Chairman Rode also mentioned we are still waiting for the Plant Matrix from Rik Haugen so that the list can be incorporated into the Landscape Standards.
- George Kinzer noted that he would not be able to make the April 2004 Planning Commission Meeting.

ADJOURNMENT

A motion was made by Rik Haugen, seconded by Vincent Ellie to adjourn the meeting at 9:50 p.m. 8 Ayes, 0 No, 1 Absent. Motion passed.

Respectfully submitted,

Walter J. Bolt



Village of Chelsea Planning Commission Secretary

PLEASE SIGN IN

PLANNING COMMISSION MEETING

Date: JANUARY 20, 2004

NAME (Please Print)

ADDRESS

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