



HUMAN RIGHTS COMMISSION MINUTES

Wednesday, October 4, 2017

5:30 PM

311 S. Main

Council Chamber

Chelsea, MI 48118

- (1) Roll Call:
Present: Fox, Gilbert, Kaminsky, Morrel-Samuels
- (2) Approval of Agenda:
Motion by Kaminsky, Second by Gilbert to approve agenda with the addition of Commission vacancy. All Ayes. Motion carried.
- (3) Public Comment:
None
- (4) Presentations of Invited Speakers:
None
- (5) Approval of Minutes of Previous Meeting – Sept. 20, 2017:
Motion to approve minutes by Kaminsky, Second by Gilbert. All Ayes. Motion Carried.
- (6) Regular Business:
 - a) Complaint: Fox summarized the content of a letter from the City Attorney to the complainant. Copies of the letter were provided to City Council. Members reviewed the complaint process and noted that the Commission is charged to provide an annual report to the City Council regarding the complaints received and actions taken.
 - b) Public Awareness Plan: Discussed plan to be submitted to City Council in November to include surveys of Chelsea organizations and residents, followed by a community forum to share results and receive suggestions. Morrel-Samuels will work on an introduction to the surveys. Members will continue discussion of the plan at the next meeting.

c) By-Laws: City Council has approved the Commission's by-laws. The final copy will be posted on the City website.

d) Commission Vacancy: The vacancy is posted on the City's website. Applications are due by November 1st.

(7) Communications:

Letter from City Attorney to complainant, as discussed under Regular Business.

(8) Reports and Future Agenda Items:

Members agreed to focus on further developing awareness plan at the next meeting.

(9) Adjournment:

Motion by Kaminsky, Second by Morrel-Samuels. All Ayes. Motion Carried. Meeting adjourned at 6:15.